



5399 N. Dixie Highway, Suite 3 • Oakland Park, Florida 33334 • www.oaklandparkfl.org

April 28, 2010

Re: Registration for Abandoned Real Property

To Whom It May Concern:

The Code Enforcement Division would like to take this opportunity to inform all mortgagees who hold a mortgage on real property located within the City of Oakland Park that they are required to register each abandoned/vacant property with the city. On February 3, 2010, the City Commission approved Ordinance No. 0-2010-009, amending Chapter 8 and establishing Article VII entitled "Abandoned Real and Personal Property Regulations". Section 8-125, establishes the responsibilities for mortgagees concerning registration, maintenance and security of abandoned real properties and other items. Section 8-125, requires the property to be inspected on a bi-weekly basis to insure the security of the property. The property should be inspected on a monthly basis to insure proper maintenance in accordance with this Article. The attached inspection checklist is to be submitted to the Code Enforcement Division or completed online at our website, www.oaklandparkfl.org.

The attached packet includes a copy of the Ordinance and the registration form to be completed. **Please note that the person signing the form must have their information notarized.** Please return the **original** registration form to the Code Enforcement Division, 5399 N. Dixie Highway, Suite 3, Oakland Park, FL 33334. **A separate application is required for each vacant property. There is a \$150.00 registration fee for each property.** Checks should be made payable to the City of Oakland Park. Code Enforcement may inspect the properties on a regular basis to ensure compliance with Section 8-125.

The City of Oakland Park and the Code Enforcement Division would like to work in partnership with the mortgagees on these abandoned/vacant properties to avoid declining property values in our City. Your cooperation can provide tremendous help to our residents and neighborhoods during these difficult economic times.

If you have any questions, please contact me at (954)630-4398 or email me at donaldq@oaklandparkfl.org.

Sincerely,

Donald J. Quier
Zoning and Code Enforcement Administrator

