

City of Oakland Park Utility & Billing Services Automatic Deduction Plan Authorization

I authorize the Financial Institution named below to pay my monthly utility bill by charging each payment to the account specified by me. I agree that each payment shall be the same as if it were an instrument personally signed by me. This authority is to remain in effect until revoked by me in writing. In addition, I have the right to stop payment of a charge by notifying Utility & Billing Services seven (7) days prior to the due date on my bill. If I do stop payment, I will still be responsible for payment of my bill by the due date. I understand however, that both the Financial Institution and the City of Oakland Park reserves the right to terminate this plan or my participation therein. A return check fee of \$15 (on checks \$300 and less) or 15 percent (on checks more than \$300) will be charged for all non-sufficient funds.

Please Print or Type (Do NOT return this form if you are already on the plan):

Account Number(s): (As shown on your Utility Bill)

Name: (As shown on your Utility Bill)

Street Address:

E-mail Address:

City, State, Zip:

Telephone Number: (____) _____ Work Number: (____) _____

Financial Institution Name: _____

Financial Institution Address: _____

CHECKING (**Attach voided check**) SAVINGS (**Attach deposit slip**)

Bank Account Number to be Charged: _____

Signature: _____ Date: _____

Please return completed application with your bill payment in the envelope provided with your bill to:

City of Oakland Park Utility & Billing Services

3650 NE 12 Avenue * Oakland Park, Florida 33334-4525.



A CITY ON THE MOVE!

E-Z DIRECT BILL PAYMENT

An automated utility bill payment system from your checking or savings account on a monthly basis

- ▶ Fewer checks to write each month
- ▶ No more stamps and envelopes
- ▶ Save time and gas
- ▶ Guaranteed on-time payment
- ▶ Protect your credit rating
- ▶ Simple to sign-up
- ▶ Easy to change banks or discontinue

Utility & Billing Services Office
Financial Services Department
3650 NE 12 Avenue
Oakland Park, Florida 33334-4525
(954) 630-4280

E-Z as 1,2,3...

Q: *How soon will my automatic bank payments go into effect?*

A: As soon as you see our confirmation message on your monthly utility statement that reads: *****Please do not pay***** “This bill is for your records only. Thank you for using autopay.”

Q: *Will I continue to receive my Utility Bill on a monthly basis?*

A: You will continue to receive your bill each month. The statement will indicate the exact date that the payment will be deducted from your account so you will have adequate notice.

Q: *Can I still question my account?*

A: If you have any questions regarding your bill, you can always call our Utility & Billing Services at 954-630-4280.

Q: *Why is it required for me to attach a pre-printed, voided check or deposit slip?*

A: For this automated system to operate efficiently, we must ensure all account information is accurate.

Q: *What happens if I decide to change banks and accounts?*

A: Please call our Utility & Billing Services at 954-630-4280 if you plan to change banks. You will need to submit a voided check or deposit slip from your new account and complete a new Enrollment Form with your signature authorizing the monthly payments.

Q: *Will anyone have access to my banking account?*

A: No. When you sign up for Oakland Park’s E-Z Direct Bill Payment, you are not giving the City any control over your account. You are only authorizing a monthly utility bill payment to the City of Oakland Park.

What is Direct Payment?

Direct payment is an efficient electronic payment alternative to paper checks. When you use direct payment, you authorize a company to electronically collect a pre-authorized amount from your checking or savings account to pay a bill. So, instead of writing a check every month, your bank will automatically make the payment on the due date of your bill. It’s that simple.

Why use Direct Payment?

Consumers and companies both benefit from direct payment. As a consumer, you’ll save money on postage and check fees, improve your budgeting, eliminate the chance of late payment, and save time balancing your bank statement. Companies benefit by processing payments more efficiently and crediting them to your account quicker.